

**BOARD OF SELECTMEN MEETING
MONDAY, APRIL 4, 2016 – 6:30 P.M.
TRAINING ROOM - PUBLIC SAFETY BUILDING**

- I. SALUTE THE FLAG
- II. SOLICIT PUBLIC INPUT (5 minute limit)
- III. APPROVAL OF AGENDA
- IV. PRESENTATIONS & REPORTS
 - A. Edd Byrnes – Sr. Account Executive NFP Corporate Benefits – to review health insurance options and to have the Board of Selectmen vote to adopt M.G.L. Chapter 32b, Sections 21-23.
 - B. Resolution calling for full funding of the foundation budget for the school
- V. OLD BUSINESS
 - A. Update - DPW Building Committee
 - B. Update – Downtown Focus Committee and Regional Agreement Committee
 - C. Authorize posting of Town Election Warrant
 - D. Review and vote to adopt “Remote Participation Policy” for the Town
- VI. NEW BUSINESS
 - A. Review and vote – Annual Town Meeting Warrant and Special Town Meeting Warrant Articles
 - B. Review and vote to adopt “Email Communications Policy” for the Town
 - C. Appointment – Downtown Focus Committee
 - D. Discussion on Request to hold Downtown Day event by the Lions Club
- VII. TOWN ADMINISTRATOR’S UPDATE
- VIII. APPROVAL OF MINUTES
 - A. March 21, 2016 – Joint Meeting with Advisory Board
- IX. BOS CORRESPONDENCE
- X. APRIL MEETINGS and ANNOUNCEMENTS
 - April 12 – 6:00 p.m. – Water/Sewer Commission – Lower Level Town Hall
 - April 13 – 5:00 p.m. – Board of Assessors – Assessors Office Town Hall
 - April 18 – PATRIOTS DAY HOLIDAY
- XI. SOLICIT PUBLIC INPUT (5 minute limit)
- XII. EXECUTIVE SESSION
- XIII. ADJOURNMENT

I. SALUTE THE FLAG

II. SOLICIT PUBLIC INPUT (5 minute limit)

III. APPROVAL OF AGENDA

IV. PRESENTATIONS & REPORTS

- A. Edd Byrnes – Sr. Account Executive, NFP Corporate Benefits – to review health insurance options and also the Board of Selectmen will vote to adopt M.G.L. Chapter 32b, Sections 21-23.
- B. Resolution calling for full funding of the foundation budget for the school

V. OLD BUSINESS

- A. Update – DPW Building Committee
Kyle Johnson, Chair, will give the update.
- B. Update – Downtown Focus Committee and Regional Agreement Committee
Duncan Phyfe, Chair of Downtown Focus Committee will give an update. And, as a member of the Regional Agreement Committee, he will update the Board.
- C. Authorize posting of Town Election Warrant
The Board will sign the warrant for posting.
- D. Review and vote to adopt “Remote Participation Policy” for the Town
The Board will vote to adopt the Remote Participation Policy for all boards and committees.

VI. NEW BUSINESS

- A. Review and vote – Annual Town Meeting Warrant and Special Town Meeting Warrant Articles
The Board will review the articles for both meetings.
- B. Review and vote to adopt “Email Communications Policy” for the Town
The Board will vote to adopt this policy which would apply to all Town boards, committees etc.
- C. Appointment – Downtown Focus Committee
Joe Kalagher of the Planning Board would like to serve on this committee.
- D. Discussion on Request to hold Downtown Day event by the Lions Club
The Lions Club is requesting to hold a Community Day event similar to what has been held in the past by the Ashburnham Business Council, as Downtown Day. They are looking at using Winchester Park, including the bandstand and the Chapel Street side of the Steven Memorial Library. If approved they would hold this event on Saturday, June 25th and it would include kids activities, crafters, chicken BBQ, music, historical trolley rides, etc.

VII. TOWN ADMINISTRATOR’S UPDATE

VIII. APPROVAL OF MINUTES

- A. March 21, 2016 – Joint Meeting with Advisory Board

IX. BOS CORRESPONDENCE

X. APRIL MEETINGS and ANNOUNCEMENTS

- April 12 – 6:00 p.m. – Water/Sewer Commission – Lower Level Town Hall\
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- April 18 – PATRIOTS DAY HOLIDAY

Town Clerk Reminders:

- January 1st and on – Open registration of voters at the Town Hall, Town Clerk’s Office, 32 Main Street, from 7:30 a.m. to 7:00 p.m. on Mondays and 7:30 a.m. to 5:00 p.m.
- April 6th – Final Registration for the Town Election at Town Clerk’s office – 8:00 a.m. to 7:00 p.m.
- April 13th – Last day to register to vote at the Town Meeting – Town Clerk’s office – 8:00 a.m. to 7:00 p.m.
- April 25th – Last chance to file applications for absentee ballot for voters who will be out of town for the Town Election at 12:00 noon.
- April 26th – **Town Election** – Polls open at 9:00 a.m. and close at 8:00 p.m. at the John R. Briggs Elementary School Gym, 96 Williams Road.
- May 3rd – Special Town Meeting at 6:30 p.m. and Annual Town Meeting at 7:00 p.m. Oakmont Regional High School Auditorium, 9 Oakmont Drive.

The next scheduled Board of Selectmen meeting will be held on Tuesday, April 19, 2016 at 6:30 p.m. in the Training Room at the Public Safety Building. Monday is the Patriots Day Holiday.

XI. SOLICIT PUBLIC INPUT (5 minute limit)

XII. EXECUTIVE SESSION

The Board of Selectmen will enter into Executive Session to deliberate upon matters which, if done in open meeting could detrimentally affect the position of the Town regarding strategy with respect to contract negotiations for non-union employees and to reconvene into open session only to adjourn.

XIII. ADJOURNMENT